

TEI Business Meeting  
Saturday, October 15, 2011  
17:00-18:30  
HS 0.001

Agenda:

1. Assign minute-taker: John Unsworth
2. Election results: John Walsh and John Unsworth
3. Budget Report: Sarah Wells
4. Host Reports: Sarah Wells
5. SIG Reports: Susan Schreibman
6. Council Report: Sebastian Rahtz
7. Membership model: John Unsworth
8. Priorities for the coming year: John Unsworth

Board Meeting Agenda  
Sunday, October 16, 2011  
9:00 – 12:00, 13:00 - 17:00

1. Appoint Officers (chair, secretary (e.g., vice-chair), treasurer, council chair, membership secretary, SIG coordinator)
2. Budget Discussion
3. Contracting for services (taxes to be submitted by Richard Rutenberg; should we contract for other services, such as book-keeping, membership tracking, etc.)
4. Membership Discussion (continue to collect membership fees? voting for subscribers? institutional membership by in-kind contribution?)
5. Host RFP (possible in-kind contributions) and documentation for hosts
6. Members' Meeting (how should it be financed? should there be guidelines on location? where shall we host the abstracts?) and documentation for members' meeting (Kevin began some of this at <http://wiki.oucs.ox.ac.uk/tei/mmProtocol>)
7. Conference RFP for the next two years
8. SIG Discussion (SIG RFP for grants? SIG coordinator?)
9. Council Discussion (Licensing decision; Translation of the website). What else does the Council need from the Board? What advice does the Board have for the Council?
10. Priorities for the coming year